



DATE: August 14, 2024
POSITION: Food & Beverage Manager, winter fulltime seasonal
REPORTS TO: General Manager

Position Overview: The Food & Beverage Manager is responsible for all planning and execution of winter food and beverage operations at Anthony Lakes ski area. Successful operation includes profitable, professional, and safe, food and beverage programming and service. The F&B Manager is responsible for efficiently ordering and accurately pricing in the café, the Starbottle Saloon and Creston's Yurt. This position will assist management in utility management and lodge upkeep and maintenance. The F&B Manager is positive minded, can adapt to changing environments, is hardworking, and an enthusiastic leader with a passion for the outdoors.

Main Functions:

- Hire, train, and responsible for direct oversight of all lodge personnel
 - Café Personnel
 - Starbottle Personnel
 - Custodial
 - Creston's Personnel
- Schedule all above listed personnel
- Maintains food service equipment and accurately records maintenance
- Reports any food equipment replacement or needs in a timely fashion to general manager
- Plans menu and sets pricing to ensure profit margins are met
- Develops annual food budget
- Maintains appropriate food and pour costs
- Administers recycling program
- Works within labor budget assigned by general manager
- Maintains awareness of and attention to guest services – customer service is priority
- Reviews and administers department safety program and adheres to Anthony Lakes safety policy
- Recommends measure to improve product and / or processes
- Accurately records daily sales and deposit slip daily
- Maintains a clean, safe, and organized cade and kitchen area
- Assists Janitor as needed with clearing tables and sanitization
- Assumes all other responsibilities assigned by general manager

Qualifications:

- Have a minimum of five years' experience in food and beverage
- Have a minimum three years' experience in ski area operations
- Have a minimum of three years' experience in leading and directing others with a proven track record of success.
- Ability to quickly and accurately assess situations and make responsible decisions as issues arise.

- Ability to connect with staff to develop a high trust relationship that will support their ability to grow their skills in management leadership and as individuals.
- Strong customer service skills.
- Strong organization and prioritization skills with ability to thrive under pressure.
- Excellent verbal communication skills a must.
- Basic computer skills with email, word, excel and the ability to write creatively

Other Qualifications:

- Must possess a driver's license and have an acceptable driving record to meet all insurance requirements.
- Must be able to lift and carry 50lbs repeatedly.
- Must be able to walk, crawl, climb, twist, and bend repeatedly.
- Must enjoy winter time activities (skiing, snowboarding, cross country skiing, etc).